

## **Internship Opportunity**

Compassionate Hands For Nepal (CHFN) is a non-profit organization dedicated to providing assistance and support to communities in need across Nepal. We are currently seeking passionate and motivated individuals to join us as interns and contribute to our mission of making a positive impact on the lives of others.

**Position: Interns**

**Location: Lalitpur**

**Duration: 3 months**

### **About the Internship:**

This internship program offers a unique opportunity for individuals to gain hands-on experience in the non-profit sector while supporting our various projects and initiatives. Interns will have the chance to work closely with our team, participate in meaningful projects, and make a tangible difference in the lives of communities we serve.

### **Key Responsibilities:**

Assist in project planning, implementation, and monitoring.

Support fundraising and donor engagement efforts.

Conduct research and analysis on relevant topics.

Assist in the development of communication materials and outreach campaigns.

Provide administrative support as needed.

### **Qualifications:**

Currently enrolled in a Bachelor's or Master's program, or recent graduate.

Strong interest in humanitarian work and community development.

Excellent communication and interpersonal skills.

Ability to work independently and as part of a team.

Proficiency in Microsoft Office Suite and internet research.

Fluency in English and Nepali (both written and spoken).

### **Benefits:**

Hands-on experience in the non-profit sector.

Opportunity to learn from experienced professionals.

Networking opportunities with like-minded individuals.  
Certificate of completion upon successful internship.

**How to Apply:**

Interested candidates are invited to submit their CV/resume along with a cover letter outlining their motivation and suitability for the internship to [vacancy@chfnepal.org](mailto:vacancy@chfnepal.org)  
Please indicate "Internship Application - [Your Name]" in the subject line of the email.

Deadline for Applications: 10 May 2024

We encourage candidates from diverse backgrounds and communities to apply. Only shortlisted candidates will be contacted for interviews.

Join us in making a difference and contributing to positive change in Nepal. We look forward to welcoming passionate individuals who share our commitment to compassion and service.

*Only short-listed candidates will be called for further processing in the selection in process. We reserve the right to reject any/all applications without assigning any reason whatsoever. No telephone inquiries will be entertained.*

Compassionate Hands For Nepal  
Lalitpur-15, Satdobato  
[vacancy@chfnepal.org](mailto:vacancy@chfnepal.org)